
Subject: 2400010328: UK Covid-19 Inquiry Response - UK and NZ COVID-19 Inquiry Terms of Reference

Date: Thursday, 5 September 2024 at 2:48:46 AM New Zealand Standard Time

To: Wendy McGuinness

Dear Ms McGuinness,

Thank you for your email of 28 August to the UK Covid-19 Inquiry on behalf of the McGuinness institute, New Zealand, regarding your queries about the structure of our Inquiry.

The UK Covid-19 Inquiry was set up to examine the UK's preparedness and response to the Covid-19 pandemic and to learn lessons for the future. The Inquiry's [Terms of Reference](#) provide a broad outline of the issues the Inquiry will investigate.

The Inquiry is splitting its work into [modules](#), each with a different focus, to ensure our investigations have sufficient breadth and depth. Further details about the scope of these modules can be found on the [UK Covid-19 Inquiry website](#).

The Inquiry gathers evidence for its investigations through oral evidence sessions at its [hearings](#). The Inquiry also collects a huge quantity of evidence in the form of statements from witnesses and other documents from organisations in order to cover all aspects of its [Terms of Reference](#).

The Inquiry's hearings are live streamed on [our YouTube channel](#) and we publish recordings of each hearing on this same channel as soon as they are available. The [transcript](#) of the hearing and the [documents adduced](#) during it are published on our website.

In addition, the Inquiry has developed a listening exercise, [Every Story Matters](#), to provide individuals with the opportunity to share their experiences of the pandemic with the Inquiry. Every Story Matters will support the Inquiry's investigations by adding insight about the human impact of the pandemic on the UK population. This is an integral part of the Inquiry and will ensure that it is informed by people's experiences.

Every story shared with us through Every Story Matters will be collated, analysed and turned into themed records, which will be submitted into each relevant investigation as evidence. Anonymised versions of the experiences shared on Every Story Matters are likely to be archived by the UK Covid-19 Inquiry. This means the experiences shared will form part of the historical record of the pandemic and will also be available for researchers at some point in the future.

The Inquiry is aiming to complete its public hearings by summer 2026. The Inquiry will be publishing detailed reports for each of our modules, containing key analysis, findings and recommendations. The [first of these reports](#) following the Inquiry's investigation into the UK's 'Resilience and preparedness' (Module 1) for the pandemic was published on our website on Thursday 18 July 2024.

I hope that you find the information contained in this email helpful. Please do not hesitate to contact us again at this email address providing further clarification about your query and we will endeavour to respond.

Yours sincerely,



Correspondence Team
UK Covid-19 Public Inquiry

Website: <https://covid19.public-inquiry.uk/>

Email: contact@covid19.public-inquiry.uk

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If you have received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future. If you no longer wish for the UK Covid-19 Public Inquiry to hold data on you or wish to know what information the Inquiry has on you, please let us know by replying to this email.

Subject: UK and NZ COVID-19 Inquiry Terms of Reference
Date: Thursday, 29 August 2024 at 8:03:43 AM New Zealand Standard Time
From: Wendy McGuinness
[REDACTED]
[REDACTED]
Attachments: image001.png

To whom it may concern,

I am contacting you from the [McGuinness Institute](#), a New Zealand based think tank focusing on policy analysis for the long term future.

We are in the final stages of publishing the second edition of [COVID-19 Nation Dates: A New Zealand timeline of significant events during the COVID-19 pandemic](#), a book on the experience of COVID-19 in NZ. As part of this work, we are comparing the terms of reference and process of the UK and NZ inquiry into COVID-19.

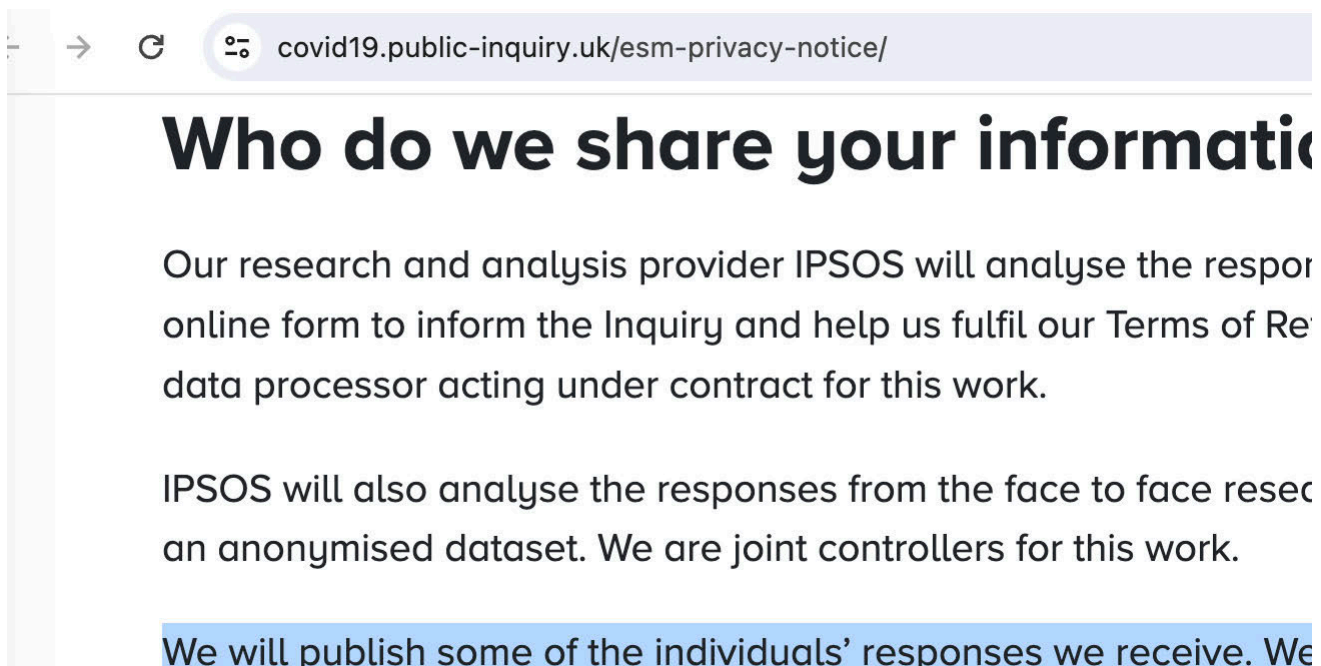
NZ's second phase terms of reference was published yesterday (these can be found [here](#)). Could you kindly help with the below questions (or pass them on to the relevant person):

1. Is the UK COVID-19 Inquiry planning to publish submissions (or even a list of submitters) before or after the inquiry report is published? I could not find actual submissions but did find the statement found [here](#) (and below).
2. Once a person has completed an online form submission or provided their written submission to you, are they able to publish their submission to you on their own website, on social media or in the public arena? That is not the case in New Zealand.

Please let me know if you require any further information or if you recommend I send this through to another email address.

Kind regards,

Wendy McGuinness



The screenshot shows a web browser address bar with the URL covid19.public-inquiry.uk/esm-privacy-notice/. The main content of the page is a heading "Who do we share your informati" followed by two paragraphs of text. The first paragraph states: "Our research and analysis provider IPSOS will analyse the respor online form to inform the Inquiry and help us fulfil our Terms of Re data processor acting under contract for this work." The second paragraph states: "IPSOS will also analyse the responses from the face to face reseca an anonymised dataset. We are joint controllers for this work." A third paragraph is partially visible and highlighted in blue: "We will publish some of the individuals' responses we receive. We".

remove any information that may lead to an individual being identified

Anonymised responses may also be shared with other Covid-19 inquiry in statute (to inform that Inquiry), government departments, public sector relevant third parties within other public bodies across the United Kingdom to develop policy.

We may also share data with the appropriate agencies/authorities to address safeguarding concerns.

McGuinness Institute Te Hononga Waka

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The McGuinness Institute is a non-partisan think tank working towards a sustainable future, contributing strategic foresight through evidence-based research and policy analysis.

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